

Career Services Workshop Series for 2022			
Date	Time	Topic	Objective(s) of Workshop
28 th January 2022	3.30pm -5pm	Career Workshop Series 1 : Overview of Career Services- Understand Your Personality Types	To provide students an overview of the services offered by Career Services and teach students on how they can develop skills and competencies to help compete for jobs in today's demanding work environments. To expose students to personality assessment tools that help them identify work environments and career fields that can complement their personal preferences. To evaluate job opportunities and understand and manage challenges on the job.
21st January 2022	12pm -2pm	Public Speaking Workshop –Series 1 Topic: What makes a good Presenter?	How students can deliver presentations with a clear purpose and quality content that the audience listens to.
25 th February 2022	3.30pm -5pm	Career Workshop Series 2 : How to format your resume	To provide detailed explanations, as well step-by-step procedures, for creating an effective résumé and elaborate the different types of resumes for students.
25 th February 2022	12pm -2pm	Public Speaking Workshop –Series 2 Topic : Important Factors of Public Speaking- Body language	To understand and utilize body language as a tool during presentation.
21st March 2022	3.30pm -5pm	Career Workshop Series 3 : Interview Skills	To learn and understand some important yet common skills and qualities that large corporations look for across various roles. To understand the different types of questions raised and how to address them during the interview.
25 th March 2022	12pm -2pm	Public Speaking Workshop –Series 3 Topic :The Power of Voice	To understand the importance of voice and modulations and how to use your voice to communicate a message effectively.

20 th April 2021	3.30pm -5pm	Career Workshop Series 4 : Dress For Success	How to market yourself to a potential employer and create a lasting and professional personal brand during interviews and in your workplace
29 th April 2022	12pm -2pm	Public Speaking Workshop -Series 4 Topic : Purpose of Handling Q & A	Learn different techniques of nailing Q&As during or after presentation.
25 th May 2022	3.30pm -5pm	Career Workshop Series 1 : Overview of Career Services- Understand Your Personality Types	To provide students an overview of the services offered by Career Services and teach students on how they can develop skills and competencies to help compete for jobs in today's demanding work environments. To expose students to personality assessment tools that help them identify work environments and career fields that can complement their personal preferences. To evaluate job opportunities and understand and manage challenges on the job.
27 th May 2022	12pm -2pm	Public Speaking Workshop –Series 1 Topic: What makes a good Presenter?	How students can deliver presentations with a clear purpose and quality content that the audience listens to.
22 nd June 2022	3.30pm -5pm	Career Workshop Series 2 : How to format your resume	To provide detailed explanations, as well step-by-step procedures, for creating an effective résumé and elaborate the different types of resumes for students.
29 th June 2022	12pm -2pm	Public Speaking Workshop –Series 2 Topic : Important Factors of Public Speaking- Body language	To understand and utilize body language as a tool during presentation.
22 nd July 2022	3.30pm -5pm	Career Workshop Series 3 : Interview Skills	To learn and understand some important yet common skills and qualities that large corporations look for across various roles. To understand the different types of questions raised and how to address them during the interview.

29 th July 2022	12pm -2pm	Public Speaking Workshop –Series 3 Topic :The Power of Voice	To understand the importance of voice and modulations and how to use your voice to communicate a message effectively.
24 th August 2022	3.30pm -5pm	Career Workshop Series 4 : Dress For Success	How to market yourself to a potential employer and create a lasting and professional personal brand during interviews and in your workplace
26 th August 2022	12pm -2pm	Public Speaking Workshop -Series 4 Topic : Purpose of Handling Q & A	Learn different techniques of nailing Q&As during or after presentation.
21st September 2022	3.30pm -5pm	Career Workshop Series 1 : Overview of Career Services- Understand Your Personality Types	To provide students an overview of the services offered by Career Services and teach students on how they can develop skills and competencies to help compete for jobs in today's demanding work environments. To expose students to personality assessment tools that help them identify work environments and career fields that can complement their personal preferences. To evaluate job opportunities and understand and manage challenges on the job.
23 rd September 2022	12pm -2pm	Public Speaking Workshop –Series 1 Topic: What makes a good Presenter?	How students can deliver presentations with a clear purpose and quality content that the audience listens to.
26 th October 2022	3.30pm -5pm	Career Workshop Series 2 : How to format your resume	To provide detailed explanations, as well step-by-step procedures, for creating an effective résumé and elaborate the different types of resumes for students.
28 th October 2022	12pm -2pm	Public Speaking Workshop –Series 2 Topic : Important Factors of Public Speaking- Body language	To understand and utilize body language as a tool during presentation.
23 rd November 2022	3.30pm -5pm	Career Workshop Series 3 : Interview Skills	To learn and understand some important yet common skills and qualities that large

			corporations look for across various roles. To understand the different types of questions raised and how to address them during the interview.
25 th November 2022	12pm -2pm	Public Speaking Workshop –Series 3 Topic :The Power of Voice	To understand the importance of voice and modulations and how to use your voice to communicate a message effectively.
19 ^h December 2022	3.30pm -5pm	Career Workshop Series 4 : Dress For Success	How to market yourself to a potential employer and create a lasting and professional personal brand during interviews and in your workplace